9786 Sample Demobilization Plan

DEMobilization Plan

M/V Baneasa

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Demobilization Unit Leader  
Date: 27 Dec 96

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Incident Commander  
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Reviewed by: [Signature]  
Incident Commander  
Date: 27 Dec 96
DEMOBILIZATION PLAN
M/V BANEASA

GENERAL INFORMATION:

Demobilization will occur in two phases. Phase one will go into effect once the vessel is safely anchored in Adak Harbor. Phase two will commence once final disposition of the vessel is safely completed.

All field deployed personnel and equipment can only be demobilized by LCDR Theriault.

No personnel or equipment will leave the incident until authorized to do so.

Demobilization will be accomplished in a cost effective manner

Phase One: Release priorities for personnel and equipment resources will be guided by the following priorities:

1. Non-local responders.
2. Response resources not listed in phase two demobilization.

USCGC Midgett will remain on scene until it is determined it is operational no longer needed or after the vessel is safely anchored in Adak Harbor. Release of the USCGC Midgett will also depend upon the report received from the attending Marine Inspector.

Phase Two: The following resources will remain attached to the incident until ordered to demobilize by the Unified Command. Personnel and equipment will remain with the vessel.

1 One MSO Anchorage Marine Inspector.
2 One Pacific Strike Team personnel.
3 One "M" type Inmarsat.
4 Commercial towing assets as specified by the Captain of the Port in consultation with other members of the Unified Command.

COMMON RESPONSIBILITIES

1. Safety of personnel is paramount during demobilization
2. All incident response personnel shall follow the guidelines put forth in this plan.
3. ICS Form 221 will be used to check personnel out of the incident.
4. All equipment checked out must be returned to the appropriate section.
SECTION CHIEFS RESPONSIBILITIES

The Planning Section Chief:

1. Shall ensure demobilization information is disseminated in sufficient time to ensure the orderly downsizing of incident resources.

2. Submit proposed release of resources for Unified Command approval. Ensure approved releases receive and comply with Demobilization check-out form ICS Form 221.

Operations Section Chief:

1. Identify and communicate excess personnel and equipment available for demobilization to the Planning Section Chief.

Logistics Section Chief:

1. Coordinate all personnel and equipment transportation needs to final destinations.
2. Ensure all communications equipment is checked in and verified.

Finance/Administration Section Chief:

1. Is responsible for completion of personnel time reports.

2. Completion of equipment time reports.

AIRCRAFT

C-130: Demobilization will be contingent upon all Adak Harbor response personnel and equipment being returned to Anchorage/Sacramento.

H-60: Demobilization will be determined after evaluation of operational requirements in Adak Harbor

ACTUAL CHECKOUT PROCEDURES

When final approval and instructions are obtained the Demobilization Unit will:

1. Notify personnel to be released as soon as possible.
2. Prepare ICS Form 221.

COMMAND POST RELOCATION
The Unified Command will evaluate and establish the date to transfer all command post functions from the state emergency operations center to MSO Anchorage.